



Quick Start Business Workshop Series:

Everything you need to know to start your own business

Quick Start is a series of six workshops for anyone who is thinking of starting a new business or has recently started a business. They are designed to provide all of the essential information and material for starting a business from forms for registering your business name, forms for applying for an EIN number to creating a business plan, cash flow forecasting, marketing and financial information. □

There are two workshop series beginning in S. Paris and Lewiston in May. The S. Paris workshop series is on Wednesday evenings from 6:00 p.m. to 8:00 p.m. in Community Concepts' conference room at 17 Market Square, S. Paris. The dates for the workshops are May 13, 20 and 27 and June 3, 10 and 17. The Lewiston workshop series is on Thursday evenings from 6:00 p.m. to 8:00 p.m. at Community Concepts' offices, 240 Bates Street, Lewiston. The dates for this workshop series are May 14, 21 and 28 and June 4, 11 and 18.

The workshop series schedule is as follows:

- Workshop 1** Overview of the workshops and materials
- Workshop 2** Business Planning and cash flow management
- Workshop 3** Marketing information, branding and the need for marketing materials
- Workshop 4** Information on legal aspects such as business entities
- Workshop 5** Financial information, record keeping and tax obligations
- Workshop 6** A resource panel for technical assistance, financing and more

The cost to register for the whole workshop series is \$50 and \$10 to register for an individual workshop. To register for the S. Paris workshops, please call 207-739-6543 or email mpurcell@community-concepts.org. To register for the Lewiston workshops, please call 207-333-6445 or email mdube@community-concepts.org.

The Quick Start Workshop Series is brought to you by Community Concepts Finance Corporation.



Workshop Supporters

